

**ORDINANCE NO. 2007-54  
FY08 BUDGET AMENDMENT NO. 1**

- WHEREAS, Tuhin Basu & Associates, Inc., under contract to the Maryland State Highway Administration, recently inspected the bridge carrying Maple Avenue over Sligo Creek in the City of Takoma Park; and,
- WHEREAS, said inspection revealed that several of the steel members supporting the timber sidewalk on the east side of the bridge exhibited extensive deterioration; and,
- WHEREAS, the sidewalk was subsequently closed until such time that it can be repaired or replaced; and,
- WHEREAS, by adoption of Resolution 2007-37, the City Council authorized the City Manager to execute a contract with Highway and Safety Services, Inc. to make the necessary repairs to the Maple Avenue bridge sidewalk; and,
- WHEREAS, an amendment to the FY08 budget is required to reflect this unanticipated expenditure; and,
- WHEREAS, the City Code provides for the periodic review of Council compensation; and,
- WHEREAS, on July 2, 2007, the 2007 Council Compensation Committee presented its report to the Council; and,
- WHEREAS, the City Council subsequently adopted Ordinance No. 2007-43, increasing the salaries to be paid to future members of the City Council and the Mayor; and,
- WHEREAS, a budget amendment is required to address the increased salaries for the seven months remaining in FY08 after the new Council takes office; and,
- WHEREAS, by Ordinance No. 2007-46, the City Council authorized the City Manager to enter into a contract with NW Sign Industries for the fabrication and installation of building signage in the Takoma Park Community Center/Sam Abbott Citizens' Center; and,
- WHEREAS, the low bid of \$48,000 exceeded the amount allocated in the FY08 budget for the project, necessitating the appropriation of an additional \$13,000; and,
- WHEREAS, to encourage residents to beautify their yards and to help in replacing the aging tree canopy in Takoma Park, the City offered residents the opportunity to participate in the City's "bulk buy" tree sale, offering certain species of trees to be purchased at wholesale prices; and,
- WHEREAS, a budget amendment is required to account for both the Public Works Department's purchase of said trees and the monies received from City residents who participated in the tree sale; and,

- WHEREAS, Chapter 12.12 of the Code of the City of Takoma Park requires an individual removing trees on his/her property to plant replacement trees under certain conditions; and,
- WHEREAS, where it is not feasible or desirable to replace trees on site, the replacement requirement may be satisfied by planting trees at another location approved by the City Manager or by a contribution equivalent to the installed market value of the required replacement trees to the City's tree planting fund; and,
- WHEREAS, monies deposited in the tree planting fund are held in a deferred revenue account until such time as the monies are appropriated; and,
- WHEREAS, the City Arborist would like to do additional tree planting during the fiscal year and has requested that an appropriation in the amount of \$10,000 be made; and,
- WHEREAS, the City Council recently approved an expansion in the City's take-home car program to enhance efforts to retain and attract quality law enforcement personnel; and,
- WHEREAS, said expanded take-home car program involves the lease of police cruisers, with lease payments being accounted for in the Debt Service division of the City's operating budget; and,
- WHEREAS, during the preparation of the FY07 Comprehensive Annual Financial Report, the Director of Finance was apprised that the loan principal should be treated as loan proceeds and the total cost of the police cruisers should be treated as a capital expenditure, requiring an amendment to both General Fund revenues and expenditures; and,
- WHEREAS, since adoption of the FY08 budget, the City has received an additional law enforcement grant not contemplated at the time of the budget's adoption, necessitating a budget amendment to recognize receipt of the grant funds as well as the associated expenditure; and,
- WHEREAS, all work related to the Carroll Avenue streetscape project and the Hearts and Home Youth Program were anticipated to be completed by June 30, 2007; and,
- WHEREAS, the Carroll Avenue streetscape project and the Hearts and Home Youth Program were not completed as of June 30, 2007, requiring an amendment to the FY08 budget; and,
- WHEREAS, a portion of the 2004 Community Legacy award for the Carroll Avenue streetscape project was expended in FY07, requiring a reduction in the amount reflected in the FY08 budget; and,
- WHEREAS, certain expenditures related to the 2007 Safe Routes to School award will occur in FY08 rather than FY07, necessitating an increase in the budgeted amount for FY08; and,
- WHEREAS, the FY08 budget must be amended to recognize the receipt of 2007 Community Legacy funds for New Hampshire Avenue facade improvement grants and associated expenditures; and,

WHEREAS, in light of the retirement of the Deputy City Manager effective December 31, 2007, the City Manager evaluated the current organizational structure and proposed a restructuring to the City Council on October 15, 2007; and,

WHEREAS, said organizational restructuring plan entails the reallocation of resources in the FY08 budget, resulting in a net increase of 1.525 full-time equivalents; and,

WHEREAS, a budget amendment is required to reallocate resources within the FY08 budget to implement the City Manager's reorganization plan.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT:

SECTION 1. The Fiscal Year 2008 Budget is amended as follows:

**General Fund – Transfers**

1. Transfer \$51,000 from account 9000-8200, Unappropriated Reserve, to account 9100-8000, Capital Equipment/Projects, for repairs to the Maple Avenue Bridge sidewalk and the fabrication and installation of building signage in the Takoma Park Community Center/Sam Abbott Citizens' Center.
2. Transfer \$19,720 from account 9000-8200, Unappropriated Reserve, to account 1110-4010, Legislative Salaries, for the increased salaries of the future Mayor and members of the City Council.
3. Transfer \$1,450 from account 9000-8200, Unappropriated Reserve, to account 1110-4020, Legislative Fringe Benefits, for increased FICA costs resulting from the increased salaries of the future Mayor and members of the City Council.
4. Transfer \$10,000 from account 0001-1202, Deferred Revenue Tree Fund, to account 0001-3616, Tree Fund.
5. Transfer \$9,000 from account 1150-4011, Information Systems Intern Salaries, to account 1150-4010, Information Systems Salaries.
6. Transfer \$14,891 from account 1120-4010, General Management Salaries, to account 1150-4010, Information Systems Salaries.
7. Transfer \$6,000 from account 1130-4011, Finance Intern Salaries, to account 1130-4010, Finance Salaries.
8. Transfer \$14,727 from account 1120-4010, General Management Salaries, to account 1130-4010, Finance Salaries.
9. Transfer \$8,000 from account 1160-4030, Human Resources Temporary Assistance, to account 1160-4010, Human Resources Salaries.
10. Transfer \$15,444 from account 1120-4010, General Management Salaries, to account 1160-4010, Human Resources Salaries.
11. Transfer \$9,992 from account 1120-4010, General Management Salaries, to account 1130-4020, Finance Fringe Benefits.

12. Transfer \$10,566 from account 1120-4020, General Management Fringe Benefits, to account 1150-4020, Information Systems Fringe Benefits.
13. Transfer \$477 from account 1120-4010, General Management Salaries, to account 1160-4020, Human Resources Fringe Benefits.
14. Transfer \$5,029 from account 1120-4020, General Management Fringe Benefits, to account 1160-4020, Human Resources Fringe Benefits.
15. Transfer \$4,980 from account 2500-4010, Administrative Services Salaries, to account 1160-4020, Human Resources Fringe Benefits.

#### **General Fund – Revenues**

1. Appropriate \$8,370 to account 0001-3680, Miscellaneous, to reflect the receipt of monies from City residents who elected to participate in the “bulk buy” tree sale.
2. Appropriate \$219,679 to account 0001-3607, Lease Purchase, to reflect loan proceeds associated with the lease of police cruisers for the employee take-home car program.

#### **General Fund – Expenditures**

1. Appropriate \$18,370 to account 3800-5308, Tree Planting, for expenditures related to the City’s “bulk buy” tree sale program and for additional tree planting to be made from Tree Fund revenues.
2. Appropriate \$219,679 to account 9100-8000, Capital Equipment/Projects, for the lease-purchase of police cruisers.

#### **Special Revenue Funds – Revenues**

1. Appropriate \$16,469 to account 0010-3924, Byrne Memorial Justice Assistance Grant 2007.
2. Appropriate \$7,871 to account 0010-3905, Takoma Junction Revitalization Grant, for the Carroll Avenue streetscape project.
3. Appropriate \$7,050 to account 0010-3717, Hearts and Home Youth Program.
4. Reduce account 0010-3740, Community Legacy 2004, by \$771.
5. Appropriate \$28,577 to account 0010-3921, Safe Routes to School 2007.
6. Appropriate \$38,000 to account 0010-3742, Community Legacy 2007.

#### **Special Revenue Funds – Expenditures**

1. Appropriate \$16,469 to account 0010-7219, Byrne Memorial Justice Assistance Grant 2007.
2. Appropriate \$7,871 to account 0010-6854, Takoma Junction Revitalization Grant, for the Carroll Avenue streetscape project.
3. Appropriate \$7,050 to account 0010-6803, Hearts and Home Youth Program.
4. Reduce account 0010-6837, Community Legacy 2004, by \$771.

5. Appropriate \$28,577 to account 0010-7211, Safe Routes to School 2007.

6. Appropriate \$38,000 to account 0010-6814, Community Legacy 2007.

SECTION 2. The City's Capital Improvement Program for FY08 shall be amended to reflect the aforementioned changes in the General Fund and Special Revenue Funds.

SECTION 3. This Ordinance shall become effective upon adoption.

Adopted this 22nd day of October by Roll Call vote as follows:

AYE: Porter, Austin-Lane, Barry, Clay, Seamens, Snipper, Williams

NAY:

ABSTAIN:

ABSENT: